

## Edinburgh Airport's Noise Insulation Scheme Policy

This policy explains how we, Edinburgh Airport Limited, receive and process applications and enquiries that we receive regarding Edinburgh Airport's Noise Insulation Scheme. It also sets out the terms of the Noise Insulation Scheme and how it operates.

### Introduction

Edinburgh Airport's Noise Insulation Scheme provides financial assistance with the installation of double glazing and/or loft insulation for your property if you live within a specified area determined by Noise Contour Mapping commissioned by Edinburgh Airport.

### Specified Area

Edinburgh Airport Noise Insulation Scheme provides assistance with double glazing costs for your property if you live within the 60dB LAeq Daytime or 57Db Nighttime greater noise contour areas (based on the LAeq summertime noise contour mapping) of Edinburgh Airport (the **Specified Area**). The current Specific Area is shown on <https://edi.noiselab.casper.aero/content/1/insulation/>

The LAeq summertime noise contour mapping will be updated biannually to reflect Edinburgh Airport's operations.

### Property

If you are the owner of a property which is within the Specified Area of Edinburgh Airport AND the property was built prior to 2009, you are eligible for financial assistance by Edinburgh Airport with the insulation of your property as part of our commitment to the local community (the "**Noise Insulation Scheme**").

Only applications made for the Noise Insulation Scheme by the property owner will be assessed for eligibility under the scheme.

Applications from property developers and/or owners of multiple properties are not eligible to apply to the scheme.

The Specified Area was updated in December 2025. Applications from owners of any property that is newly eligible (from December 2025 onwards) under this scheme will be processed on a first come first served basis.

The annual budget for the Noise Insulation Scheme is currently £250,000. Any applications received after this annual budget has been reached during the calendar year will be shortlisted for funding in the next calendar year.

Applications to the scheme will only be considered for insulation work which is still to be carried out. Applications for any insulation work that have already been started or completed will not be accepted.

Owners of properties within the Specified Area can apply to the scheme for financial assistance with insulation for 'habitable' rooms of the property. For example, the scheme is designed to assist insulation of living rooms, bedrooms and , kitchens with seating areas. . Conservatories are not eligible for inclusion in the scheme.

## **Summary**

As part of the Noise Insulation Scheme, Property owners are entitled to apply to Edinburgh Airport for funding for the following :

1. 100% contribution towards secondary glazing to fit existing windows;
2. A 50% contribution towards standard double glazed PVCu for replacement windows;
3. A 50% contribution towards high specification double glazed PVCu for replacement windows (specially designed to reduce noise levels); and/ or
4. A 50% contribution towards replacing glass in existing windows (glass only, keeping existing window frames).

Following a successful application, Edinburgh Airport will respond to the applicants with the confirmed financial contribution that the Airport will provide under the scheme.

Applicants who are facing difficulties during the current financial crisis, for example, persons who are in receipt of pension credits, may be eligible to receive a higher financial contribution from Edinburgh Airport. Eligibility for further assistance will be assessed on a case-by-case basis; and proof of the receipt of benefits by the property owner will be required at the time of application.

Loft insulation has also been found to help further reduce noise disturbance. As part of the Noise Insulation Scheme, eligible Properties may also be entitled to funding for ventilation and loft insulation.

## **Terms of Noise Insulation Scheme**

The Noise Insulation Scheme operates as follows:

1. Property owners shall obtain not less than two quotes from third party contractors for the installation of windows, glass and/ or loft insulation (as applicable) and provide these to Edinburgh Airport in advance of any works being undertaken. Such quotes must detail costs per window and/ or glass doors (noting that only glazed or partially glazed external doors are covered by the Noise Insulation Scheme);
2. We shall conduct a visit of the property and assess the number of windows and doors that are covered by the scheme;
3. We shall (acting reasonably and without undue delay) agree in writing: (a) which quote should be accepted, (b) the financial contribution which Edinburgh Airport shall pay, and (c) how such contribution shall be paid;
4. The Property owner shall instruct the agreed contractor to commence the installation then notify us once the installation is complete;
5. When we are satisfied that the installation is complete (by way of an inspection of the Property), we shall reimburse the Property owner the agreed financial contribution.

## **Liability**

The provision of the Noise Insulation Scheme does not constitute acceptance by Edinburgh Airport of liability for any noise insulation works carried out at the Property. Edinburgh Airport shall have no liability to you or any other occupier or owner of the Property for noise insulation works carried out at the Property (other than to the extent set out in Paragraph 3 in the Terms of Noise Insulation Scheme as noted above). Any liability in contract or delict, and any guarantees of workmanship or performance, will be owed by the appointed contractor to the owner of the Property.

## **Arranging your own repairs**

Nothing in this letter prevents the owner or occupier of the Property from arranging repairs of the Property at their own cost or claiming under their building insurance policy.

## **Receiving Enquiries and Managing your Data**

Enquiries and applications regarding Edinburgh Airports Noise Insulation Scheme should be submitted via [Insulation@edinburghairport.com](mailto:Insulation@edinburghairport.com)

In circumstances where the enquirer does not have access to the internet, enquiries can be made by letter to our postal address at the end of this document or by telephone to our dedicated noise line, 0131 3484299 (Freephone 24/7). Enquiries received by post and telephone will be entered into the NTK system by our staff, to maintain a single, uniform and transparent record of all enquiries.

We will register, acknowledge and, where appropriate, investigate all enquiries received. For statistical purposes, it is essential that we are provided with a full name, valid email address (where available) and postal address and the reason for the enquiry, otherwise it cannot be logged.

Names, email addresses and postal addresses given will not be made public or used for any purpose other than registering the enquiry details, and allowing direct response to the enquirer.

How long we will keep your personal information for –

Once your property has received works or you have been advised that your property is not eligible under Edinburgh Airports Noise Insulation Scheme, your personal data will then be kept for a period of 10 years. After this time, we will minimise the personal data we hold on you by securely deleting all but your address and if the works were accepted and completed.

This residual information will be held on record until the scheme is closed. This information is required to ensure that an accurate record is kept of properties that have had works undertaken.

#### Policy Review

We will keep this policy under periodic review. The latest version of the policy will be available on our web portal at <http://noiselab.casper.aero/edi>.

Postal Address:

Noise Manager  
Communications Team  
Edinburgh Airport Limited  
Terminal Building  
Edinburgh Airport Limited  
Edinburgh  
EH12 9DN Scotland

Email Address

[Insulation@edinburghairport.com](mailto:Insulation@edinburghairport.com)